

FULL ASSESSMENT PROCESS

candidate checklist

Mission Catalyst | PO Box 873520, Vancouver WA 98687

Date of Scheduled Assessment: _____

Candidate Name: _____

1. The assessment candidate affirms the Mission Catalyst membership commitments. Please mail (or scan and email) us a signed copy of the form. This is only for candidates who are seeking to affiliate with Mission Catalyst. The form can be accessed on www.missioncatalyst.org — Full Assessment Process — Step 01.
2. The candidate submits a reference request form. The form can be accessed on www.missioncatalyst.org — Full Assessment Process — Step 02.
3. The candidate or sponsoring agency pays the deposit of \$150 or full registration fee by check or online.
4. The candidate and spouse (if married) each take the online Leading From Your Strengths Profile. The profile is \$26.95 per person. You may access the test by following this path: <http://www.ministryinsights.com/leaders/leading-from-your-strengths-profile/>. To purchase and take the test, click on the “Add to Shopping Cart” button directly below “\$26.95” on the right side of the web page. Once you have completed the test, please email us your results in PDF format.
5. The candidate submits an application form. The form can be accessed on www.missioncatalyst.org — Full Assessment Process — Step 05.
6. The candidate and spouse (if married) each complete a self-evaluation form. Please make sure to complete the appropriate form for *candidate* versus *spouse*. These forms can be accessed on www.missioncatalyst.org — Full Assessment Process — Step 06.

- 7. The candidate submits a recent sermon in audio or video (preferred) format. If you have a sermon online, send us the link.
- 8. The candidate emails us a recent photo of himself/herself and spouse (if married).
- 9. The candidate pays any remaining balance of the registration fee by check or online.
- 10. The candidate and spouse (if married) each take the online 16 Personality Factors (16PF) Questionnaire. Let us know when you are ready to do this step, and we will send you login information. Once you have received it, go online to NetAssess. You will be prompted to enter your user name and password.
- 11. The candidate surveys 10 unchurched people. Download the survey at www.missioncatalyst.org — Full Assessment Process — Step 11. The results are to be brought to the assessment event.